



For further information;

EirGrid Knockanure Duagh Community Fund
 Community Department,
 Kerry County Council,
 County Buildings,
 Rathass,
 Tralee,
 Co. Kerry.

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EirGrid Knockanure Duagh Community Fund Guidelines

1. Fund Information & Eligibility Criteria

1.1 A total of €70,500 is available to be distributed as part of the EirGrid Knockanure Duagh Community Fund.

1.2 The geographic region of the fund is 3.5km from the new substation and associated overhead lines. See map attached.

1.3 The fund themes are community education initiatives and projects that provide or enhance community infrastructure/amenities. All applications should demonstrate broad community benefit.

1.4 Applications must be submitted on the standard application form. This should be accompanied by the requested documentation and any other information which will assist the evaluation committee in making a recommendation. Should you have any queries with submitting your application please contact Andy Smith, Listowel Municipal District Officer, Community Department, Kerry County Council on 066 7183680.

1.5 Applications should be within the range of €500 to €25,000.

1.6 Funding can be applied for by any bona fide community / voluntary organisation, or enterprise for any initiative / project / programme / activity / equipment / facility which is demonstrated to provide community benefit. The benefits of the project must be highlighted, e.g. provision of services to the community, etc.

1.7 All community groups applying for funding must be registered with the Kerry Public Participation Network (PPN) and provide their PPN number on their application form. Community Groups should contact Andy Smith on 066 7183680 with any queries regarding the PPN.

1.8 Detailed breakdown of proposed costs must accompany application forms, including: Estimates of all expenditure to be incurred by the project with quotes.

Confirmation of other funding sources – bank statements, letter of offers if funding has been approved to applicant from other grants / funds available for this project.

If a limited company is applying, a copy of audited accounts must be submitted with the application. Voluntary groups / organisations must submit a recent set of accounts or summary of income and expenditure.

2. Assessment Process

2.1 The geographic location, compatibility with the fund themes, the applicant's experience, the sustainability and financial viability of the project and the need it will address, will all be considered in the evaluation applications.

2.2 The final decision with regard to project eligibility and evaluation will rest with the evaluation committee and EirGrid.

2.3 The evaluation committee will consist of EirGrid and Kerry County Council staff.

3. Fund Distribution Information

3.1 A legally binding agreement must be entered into between Kerry County Council and the body receiving the contribution, dealing with the conditions of the fund.

3.2 In the case of an application for capital funding, money can be allocated in stages, based on the confirmed sign off by the relevant project manager / architect / engineer on the project.

3.3 Successful applicants will only be allowed to draw down funds based on the submission of valid receipts for items detailed in the application and a signed claim form. Successful applicants



must submit written confirmation that the tax affairs of all contractors / suppliers are in order and that they are registered for VAT. Applicants must indicate that their tax affairs are in order and submit their tax reference number on the claim form.

3.4 Upon awarding the funds, there will be a period of 12 months for the drawdown of the grant. All successful applications will be reviewed after 10 months and if no satisfactory progress has been made, a grant or part thereof may be revoked.

4. General Conditions

4.1 All completed forms received will be acknowledged. Clarification / additional information may be sought as required.

4.2 If relevant to the project, landowner consent and/or planning permission must have been granted before grant assistance can be awarded.

4.3 Successful applicants must have a policy in place and proper procedures regarding working with children and young people (where applicable to the project) prior to the drawdown of funding.

4.4 Applicants are encouraged to sign up to the Governance Code, A Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations in Ireland.

4.5 The applicant body must have a dedicated bank / Credit Union account.

4.6 Upon completion of the grant-aided project, the applicant shall provide Kerry County Council with a detailed report on the project including before and after photographs (if applicable). EirGrid/Kerry County Council may arrange to visit the project.

4.7 The fund will not consider costs already incurred prior to approval. Applications must be submitted in advance of costs being incurred.

4.8 General sponsorship requests and applications to cover operating costs, existing loans or debts, salaries and travel expenses will not be considered.

4.9 Each project / event / activity should ensure the relevant health and safety regulations are complied with.

4.10 The fund cannot replace funding that is, are has been, in the remit of any statutory bodies.

4.11 Insurance cover must be taken out on a project's grant aided assets, including public liability. The cover must indemnify Kerry County Council and EirGrid for all projects. Kerry County Council and EirGrid are not liable for any claims relating to funding allocated for projects under this fund.

4.12 Offers of funding may be of a lesser amount than is sought by the applicant. Applicants should be aware that the fund may be oversubscribed. Therefore, in such circumstances, some applications fulfilling the conditions may not be successful or may be for a reduced amount.