

# Shaping our Electricity Future (SOEF) Advisory Council

## **Members Privacy Notice**

08 December 2022



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# Shaping our Electricity Future (SOEF) Advisory Council Members Privacy Notice

## Introduction

### About EirGrid Group

EirGrid Group's<sup>1</sup> role is to deliver a safe, secure and reliable supply of electricity, now and in the future.

### Data Protection

Within EirGrid Group, we take our obligations under data protection laws very seriously and we're committed to keeping your Personal Data private and secure.

In order to support the activities of the Shaping our Electricity Future (SOEF) Advisory Council, EirGrid Group will process Personal Data you submit to us in your capacity as an Advisory Council member, government or regulator representative, or a stakeholder involved in the process.

The SOEF Advisory Council will facilitate:

- Discussion, review and progress of the SOEF Programme, share relevant information related to the implementation of the Programme and communicate with stakeholders;
- A forum to discuss stakeholder views and concerns on those issues which impact on the implementation of the Programme and;
- The provision of input, advice and assistance on matters related to the Programme and its implementation.

We have drafted this Privacy Notice in an easy and comprehensible way in order to help you understand who we are, what Personal Data we collect about you, why we collect it, and what we do with it during the SOEF engagements. This document also explains your rights in relation to how we hold and use your Personal Data in relation to the SOEF activities of EirGrid Group, how to exercise those rights, and what to do if more information is required or a complaint is to be made.

This Privacy Notice explains the following:

- o How we collect and use your Personal Data
- o The purpose and legal basis for collecting your Personal Data
- o How we store and secure Personal Data
- o Details of third parties with who we share Personal Data
- o Information on your rights

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<sup>1</sup> The Term EirGrid Group comprises EirGrid plc, SONI Ltd and SEMO.

## **How we collect and use your Personal Data**

EirGrid Group is required to keep and process Personal Data about you for administration of the SOEF Programme purposes. The information we process will be used for management and administration of the SOEF Programme as set out in this Notice. We will keep and use your information to enable us to run the business and manage our relationship with you effectively, lawfully and appropriately, during this process.

EirGrid Group will never process your data where these interests are overridden by your own interests.

The Personal Data EirGrid Group processes in respect of your relationship with us includes:

- Personal details, such as name, surname, title.
- Contact information data, such as email address.
- Any data in relation to any supports EirGrid Group may make in respect of reasonable accommodations required at SOEF Programme meetings.

Much of the information we hold will have been provided by you, but some may come from other internal or external sources.

### **The purpose and legal basis for collecting your Personal Data**

The personal data you provide to EirGrid Group as part of the SOEF Programme will only be held and processed for the purpose of the SOEF process.

The legal bases of processing your Personal Data in relation to the SOEF Programme are:

1. Article 6 (1)(c) of GDPR, namely “processing is necessary for compliance with a legal obligation to which the controller is subject”.
2. Article 6 (1)(e) “processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller”.

The legal obligation / authority vested in the controller (EirGrid) is S.I. 445/2000, as well as the fulfilment of functions under the EirGrid and SONI TSO licences.

The SOEF Programme is also a task in the public interest.

If you do not provide this data, we may be unable in some circumstances to comply with our obligations and we will tell you about the implications of that decision.

If in the future EirGrid Group intend to process your Personal Data for a purpose other than that which it was collected we will provide you with information on that purpose and any other relevant information.

### **How we store and secure Personal Data**

Any data we collect from you will be stored confidentially and securely. EirGrid Group is committed to ensuring all accesses to, uses of, and processing of Personal Data is performed in a secure manner.

We will retain information about you for the period necessary to fulfil the purposes for which the information was collected. After that, we will delete it. The retention period may vary depending on the purposes for which the information was collected.

## **Details of third parties with whom we share Personal Data**

EirGrid Group will only disclose information about you to third parties if we are legally obliged to do so, for instance we may need to pass on personal details or contact information details associated with your participation in the SOEF Programme.

In limited and necessary circumstances, your information may be transferred outside of the European Economic Area or to an international organisation to comply with our legal or contractual requirements or where we may be working with external service providers located outside of the EEA. In such circumstances, there are safeguards to ensure the security of your data.

## **Information on your rights**

You have the following rights over the way we process your Personal Data.

**Right of Access:** You have the right to request a copy of the Personal Data we are processing about you and to exercise that right easily and at reasonable intervals.

**Consent:** You have the right to withdraw your consent where that is the legal basis of processing.

**Rectification:** You have the right to have inaccuracies in Personal Data that we hold about you rectified.

**Erasure:** You have the right to have your Personal Data deleted where we no longer have any justification for retaining it subject to exemptions such as the use of pseudonymised data for scientific research.

**Object:** You have the right to object to processing your Personal Data if:

- We have processed your data based on a legitimate interest or for the exercise of the public tasks of EirGrid Group if you believe the processing to be disproportionate or unfair to you.
- The Personal Data was processed for the purposes of direct marketing or profiling related to direct marketing.
- We have processed the Personal Data for scientific or historical research purposes or statistical purposes unless the processing is necessary for the performance of a task carried out for reasons of public interest.

**Restriction:** You have the right to restrict the processing of your Personal Data if:

- You are contesting the accuracy of the Personal Data;
- The Personal Data was processed unlawfully;
- You need to prevent the erasure of the Personal Data in order to comply with legal obligations;

- You have objected to the processing of the Personal Data and wish to restrict the processing until a legal basis for continued processing has been verified.

**Portability:** Where it is technically feasible you have the right to have a readily accessible machine readable copy of your data transferred or moved to another data controller where we are processing your data based on your consent and if that processing is carried out by automated means.

**Complaints:** If you wish to make a complaint or escalate an issue relating to your rights you can contact the Data Protection Officer at [DataProtection@Eirgrid.com](mailto:DataProtection@Eirgrid.com) or [DataProtection@soni.ltd.uk](mailto:DataProtection@soni.ltd.uk)

Finally, if you are not satisfied with the information we have provided to you in relation to the processing of your data, you can also make a complaint to the Data Protection Commissioner or the Information Commissioner's Office via the links on their website [www.dataprotection.ie](http://www.dataprotection.ie) / [www.ico.org.uk](http://www.ico.org.uk)

EirGrid Group may update this Notice from time to time to ensure it is current and in line with best practice so please ensure you are considering the most up to date version of this Notice.

***08 December 2022***