



Kilpaddoge-Moyvane-  
Knockanure Community  
Sponsorship Fund  
Criteria and Guidelines

  
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# 1. Fund Information & Eligibility Criteria

- 1.1.** A total of €205,000 is available for distribution under the Kilpaddoge-Moyvane-Knockanure Community Sponsorship Fund (“the Fund”).
- 1.2.** The Fund recognises the support of local communities throughout the development of the Kilpaddoge Knockanure electricity cable project. The 220 kV cable links Kilpaddoge (near Tarbert) and Knockanure substations and is scheduled to be energised at the end of 2020.

In order to ensure that the Fund reaches communities closest to the new infrastructure, a boundary has been developed within which funded projects must be located.

The attached map shows the area where this Fund will operate. The villages of Moyvane and Knockanure and the town of Tarbert are incorporated within the geographic boundary of the Fund. Priority will be given to the areas most affected by the project.

EirGrid has appointed an independent body, SECAD Partnership CLG (“SECAD”), to administer the Fund on its behalf. SECAD can be contacted at 1 Midleton Community Enterprise Centre, Owennacurra Business Park, Knockgriffin, Midleton, Co. Cork, P25 Y893. **Email:** [cscully@secad.ie](mailto:cscully@secad.ie) **Phone:** 021 4613432 [www.secad.ie](http://www.secad.ie)

- 1.3.** The Fund Themes are as follows:
- Enhancements to community amenities.
  - Tidy Town & Village initiatives.
  - Provision of leisure amenities.
  - Provision of environmental/biodiversity awareness measures.
  - Provision of amenities for children and young people.
  - Provision of amenities for older people.
  - Provision of additional educational facilities and initiatives.
  - Arts, language, local heritage and cultural initiatives.
  - Initiatives led by sporting organisations.
  - Provision of sustainability initiatives.

All applications should demonstrate broad community benefit.

- 1.4.** Online application form can be accessed at [www.communitybenefitfunds.ie/eirgrid](http://www.communitybenefitfunds.ie/eirgrid). This should be accompanied by the requested documentation and any other information which will assist the evaluation committee in making a recommendation. Should you have any queries with submitting your application please contact SECAD.

- 1.5.** Applications should be within the range of €1,000 to €35,000. (Under exceptional circumstances projects of a larger value may be granted approval). Up to 40% of the Fund will be allocated to projects with a contract value ranging from €1,000 to €5,000 (as decided by the evaluation committee).

- 1.6.** Funding can be applied for by any community/voluntary/non-profit organisation or social enterprise for any initiative/project/programme/activity/equipment/facility which is demonstrated to provide community benefit. The benefits of the project must be highlighted in the application form, e.g. provision of services to the community, etc.

- 1.7.** Community groups applying for funding that are registered with Kerry Public Participation Network (PPN) must provide a PPN number on their application form. We would encourage groups who are not PPN registered to apply for PPN membership. You will also be required to provide your group/organisations’ constitution.

- 1.8.** Detailed breakdown of proposed costs must accompany application forms, including quotations for all proposed expenditure.

If relevant to your project, you will be required to provide confirmation of other funding sources.

If a limited company or company limited by guarantee is applying, a copy of the most recent audited accounts must be submitted with the application. Voluntary groups/organisations must submit a recent set of accounts or summary of income and expenditure.



## 2. Evaluation Process

- 2.1.** The project location, compatibility with the Fund themes, the applicant's experience, the sustainability and financial viability of the project, the benefit to the community as a whole and the need it will address, will all be considered in the evaluation of applications.
- 2.2.** The final decision with regard to project eligibility and evaluation will rest with the evaluation committee and EirGrid.
- 2.3.** The evaluation committee will comprise EirGrid and SECAD staff and an independent moderator.

## 3. Fund Distribution Information

- 3.1.** A legally binding contract must be entered into between SECAD and the group/organisation receiving the funding, which will detail the terms and conditions of the Fund.
- 3.2.** In the case of an application for capital funding in excess of €25,000 grant aid may be paid in stages as decided by the evaluation committee, based on the confirmed sign off by the relevant project manager/architect/engineer on the project.
- 3.3.** Certain project types may qualify for an advance payment. Advance payments may be considered for projects with a maximum project value of €3,000 and for the purchase of goods, services and equipment only. The following will not be considered for advance payments;
  - 1.** Projects which include construction/renovation/refurbishment/structural or landscaping works;
  - 2.** Projects where any permissions are required, including but not limited to planning permission, owner permission, heritage/conservation officer etc.
- 3.4.** On completion of the approved project successful applicants will be required to submit a claim form and provide various information/documentation including receipts/invoices, photographic evidence etc. Successful applicants must confirm that the tax affairs of all contractors/suppliers are in order and that they are registered for VAT. Applicants must indicate that their tax affairs are in order and submit their tax reference number on the claim form. A tax reference number will only be required for funding over €10,000.
- 3.5.** Upon awarding the funds, there will be a period of 12 months in order to complete the project and submit a claim for payment. All successful applications will be reviewed after 10 months and if no satisfactory progress has been made, a grant or part thereof may be revoked.

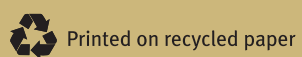
On completion of the approved project, each applicant group which received an advance payment will be required to upload invoices, receipts and bank statements to demonstrate project expenditure was undertaken in accordance with the contract. In the event a group does not complete a project in full accordance with the contract, SECAD may seek reimbursement of the initial funding provided to the applicant group.

## 4. General Conditions

- 4.1.** All applicants will receive an e-mail to confirm receipt of their application with a copy of the application form in an attached PDF document. (Please ensure to check spam/junk mail box). Clarification/additional information may be sought as required by SECAD.
- 4.2.** If relevant to the project, you will be required to provide with your application form evidence of landowner consent/permission and/or planning permission/exemption.
- 4.3.** Successful applicants are expected to have a policy in place and proper procedures regarding working with children and young people where relevant to the project prior to the drawdown of funding.
- 4.4.** Applicants are encouraged to sign up to the Governance Code, A Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations in Ireland.
- 4.5.** The applicant body must have a dedicated bank/Credit Union account.
- 4.6.** Upon completion of the grant-aided project, the applicant shall provide SECAD with a detailed report on the project including before and after photographs (if applicable). EirGrid/SECAD may arrange to visit the project.
- 4.7.** Please note, no expenditure in relation to grant-aided elements of the project should be incurred until the signed contract has been received by the applicant group/organisation and signed by both the applicant and SECAD.
- 4.8.** General sponsorship requests and applications to cover operating costs, existing loans or debts, salaries and travel expenses will not be considered.
- 4.9.** Each project/event/activity should ensure the relevant health and safety regulations are complied with.
- 4.10.** The Fund cannot replace funding that is, are has been, in the remit of any statutory bodies.
- 4.11.** It is expected that groups have insurance cover taken out on a project's grant aided assets, including public liability. SECAD and EirGrid are not liable for any claims relating to funding allocated for projects under this Fund.
- 4.12.** Offers of funding may be of a lesser amount than is sought by the applicant. Applicants should be aware that the Fund may be oversubscribed. Therefore, in such circumstances, some applications fulfilling the conditions may not be successful or may be approved for a reduced amount.



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