

**Application for Transmission Advanced Works Packages Guidelines**

An Advanced Works Package (AWP) is a means of allowing EirGrid and its connecting customers to progress works different from those specified in a customer’s connection agreement provided the works are a subset of those required under a modification in respect of which the customer must have submitted an application to EirGrid. EirGrid recognises that the process to modify a connection agreement requires a period of time to complete and it is often desirable by customers to progress certain works while the modification assessment process is underway. An AWP will only be offered in cases where there is a genuine need to keep a project on schedule and where, if the project was to await the issuance of a formal modified offer, it would materially delay the completion of a project.

The following guidelines have been developed to ensure that the AWP option is administered efficiently and effectively. Any amendments to the AWP must be agreed in writing between EirGrid and the customer in advance of the commencement of any works. There are risks with progressing certain activities in advance of the modification process being completed as alternative connection works may be identified by EirGrid as part of the modification process. To aid customers in understanding and accepting these risks they have been set out in the standard template request.

**Customer Requirements to Request an AWP**

1. The issuing of an AWP must be sufficiently in advance[[1]](#footnote-1) of the expected issue date of the modified offer to materially benefit the progression of the project. For instance if a customer were to begin engaging with EirGrid about AWP 10 weeks in advance of the expected modified offer date; it is unlikely that the scope of the AWP would be agreed with the customer and AWP issued more than a month prior to the expected modified offer issue date.
2. A customer is required to have submitted a completed formal modification request along with the full modification fee before an AWP will be considered. A level 1 modification fee[[2]](#footnote-2) for processing the AWP will be required to be paid by the customer before commencing work on the AWP.
3. The request from a customer for an AWP should be submitted on a company headed letter clearly stating what exact works are being requested to be advanced and the reason for same using the template set out in Appendix 1 hereto.
4. Where there are shared works that a customer wishes to advance, the other affected customers within a subgroup must also have applied and paid for a modification for those shared works and completed the consent template as set out in Appendix 2 hereto.
5. In some exceptional cases an AWP may be entered into with customers that have yet to receive a connection offer. In these cases the customer must have a completed application which is due to receive a connection offer. Notwithstanding, all other requirements above apply.

**Timelines**

EirGrid shall endeavour to issue an AWP to customers within 20 business days of the requirements above being satisfied. Customers should note that this is the timeline to provide an AWP. The timeline to carry out the works specified in the AWP e.g. preparation of functional specifications shall be as per that stated in the AWP.

# Appendix 1

# Template Request Letter for an Advanced Works Package

*(****Note*** *- This template should be provided on the customer’s Company Headed paper and signed by someone who has authority to bind your Company to the terms of an Advanced Works Package agreement. You should replace text in bold italic with the relevant information e.g. ‘My Project Limited’ with the Company Name per your Connection Agreement.[[3]](#footnote-3))*

Dated ……. Day of …………………. 20..

To EirGrid plc

I refer to connection agreement between ***[My Project Limited]*** and EirGrid plc for the connection of a [***type of project***] at [***location***] ref [***connection agreement reference***] dated [***execution date***] (the “Connection Agreement”) and modification request to the Connection Agreement submitted on the [***date]***. ***[My Project Ltd***.] wishes to request EirGrid to advance the following works (the “Advanced Works”):

* ***[include high level description of advanced works being requested]***
* ***……***
* ***……***

***[My Project Limited]*** understands and accepts the following:

1. It is solely at the risk and to the account of ***[My Project Limited]*** if the completion of the modification process identifies alternate works to be completed for the connection of the project which renders the Advanced Works paid for under the Advanced Works Package agreement redundant.
2. The Advanced Works may ultimately not be feasible or the modified connection agreement offer may contain additional works, materials and lead times not identifiable in advance of detailed studies being undertaken.
3. In some cases the works being requested to be advanced are so integral to the project that if ***[My Project Limited]*** ultimately decides not to proceed on the basis of the modification offer it may have serious consequences for the completion of the connection.
4. Where the Advanced Works are shared works with other members of the subgroup, the consent of all subgroup members with whom those works are being shared must be provided in advance of EirGrid progressing an application for an AWP. This consent must be submitted to EirGrid from each member of the subgroup sharing the Advanced Works as per the standard template[[4]](#footnote-4). The Advanced Works Package contract will be with one party only – even where the works are for shared works.
5. It may not be possible to set an upper limit financial exposure on the connection offer due to the type of modification being requested.
6. ***[My Project Limited]*** confirms that the leadtime for EirGrid to process and for ***[My Project Limited]*** to accept a modified offer is such that it will impact on a project milestone e.g. Consents Issue Date, Energisation, etc.

***For and on behalf of [My Project Limited]:***

Signed: Witness:

Name: [block capitals] Name: [block capitals]

Title: Title:

Date: Date:

# Appendix 2

# Consent to Request for an Advanced Works Package for Shared Works

*(****Note*** *- This template should be provided on the customer’s Company Headed paper and signed by a duly authorised person. You should replace text in bold italic with the relevant information e.g. ‘My Project Limited’ with the Company Name per your Connection Agreement.)*

Dated ……. Day of …………………. 20..

To EirGrid plc

I refer to connection agreement between ***[My Project Limited]*** and **[*EirGrid plc* or ESB Networks]** for the connection of a [***type of project***] at [***location***] ref [***connection agreement reference***] dated [***execution date***] (the “Connection Agreement”) and modification request to the Connection Agreement submitted on the [***date].*** I also refer to the request by [***other Project(s****)*] on [***insert date***] to carry out the following Advanced Works (the “Advanced Works”) which are also shared by ***[My Project Limited]***

* ***[include high level description of advanced works being requested]***
* ***……***
* ***……***

***[My Project Limited]*** understands and accepts the following:

1. The completion of the modification process may identify alternate works to be completed for the connection of the project which renders the Advanced Works redundant. Any costs of same will not be to EirGrid’s account and will be to the account of ***[My Project Limited]***.
2. The Advanced Works may ultimately not be feasible or the modified connection agreement offer may contain additional works, materials and lead times not identifiable in advance of detailed studies being undertaken.
3. In some cases the works being requested to be advanced are so integral to the project that if the customers in the subgroup ultimately decide not to proceed on the basis of the modification offer it may have serious consequences for the completion of the connection.

***[My Project Limited]*** hereby consent to these Advanced Works being progressed on the basis above.

Signed: Witness:

Name: [block capital] Name: [block capitals]

Title: Title:

Date: Date:

1. At least one month [↑](#footnote-ref-1)
2. Available per EirGrid Statement of Charges [↑](#footnote-ref-2)
3. Or most recent version of your application form (as appropriate). [↑](#footnote-ref-3)
4. As per www.eirgridgroup.com [↑](#footnote-ref-4)