

Onshore Renewable Electricity Support Scheme

RESS 4 Qualification Information
Pack (R4QIP)

01/05/2024



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Disclaimer

EirGrid plc (EirGrid) in its capacity as Transmission System Operator is required by the RESS 4 Terms and Conditions to publish a RESS 4 Qualification Information Pack (“Qualification Information Pack”). This publication and the associated documents listed herein discharge that obligation. Prior to taking business decisions, interested parties should not rely on the information set out in this Qualification Information Pack as a substitute for obtaining separate and independent advice in relation to the matters covered by this Qualification Information Pack. Information in this document does not amount to a recommendation or advice in respect of any possible investment. The use of information contained within this Qualification Information Pack for any form of decision making is done at the user’s own risk. This Qualification Information Pack should be read in conjunction with the RESS 4 Terms and Conditions including any amendments to these rules. Whilst every effort is made to provide information that is useful and care has been taken in the preparation of the information, EirGrid gives no warranties or representations, expressed or implied, of any kind, with respect to the contents of this Qualification Information Pack, including without limitation, its quality, accuracy and completeness. EirGrid and its respective advisers, consultants and other contributors to this Qualification Information Pack (or respective associated companies, businesses, partners, directors, officers or employees) hereby exclude to the fullest extent permitted by law, all and any liability for any errors, omissions, defects or misrepresentations in the information contained in this Qualification Information Pack, or for any loss or damage suffered by persons who use or rely on such information (including by reason of negligence, negligent misstatement or otherwise).

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2 Introduction

The aim of this Qualification Information Pack is to provide information to prospective RESS 4 Applicants to enable them to participate in the RESS 4 qualification process. Prospective RESS 4 Applicants should ensure that only the documents included (or linked to) here are used in any RESS 4 Application for Qualification.

Submission of Applications for Qualification will be facilitated through the RESS Auction Platform. The RESS Auction Platform User Guide will be published prior to the Qualification Application Opening Date. This guide will detail how to register and navigate through the system.

In this Qualification Information Pack, prospective RESS 4 Applicants will find the necessary forms (or links thereto) that will need to be provided in the Application for Qualification.

This pack includes the RESS 4 Auction Timetable, which outlines key dates that will take place throughout the year for the RESS 4 Auction.

The key information documents included in this Qualification Information Pack are:

- RESS 4 Auction Timetable ([R4AT](#))
- RESS 4 Qualification Process ([R4QP](#))

The forms and declarations included in this Qualification Information Pack to be submitted to EirGrid in the Application for Qualification are:

- RESS Authorised User Form ([RAU1](#))
- RESS 4 Bid Bond Applicant Submission Form ([R4BB1](#))
- RESS 4 Bid Bond Applicant Return Form ([R4BB2](#))
- [RESS 4 Qualification Declaration Form](#).

Other relevant documents included in this Qualification Information Pack are:

- RESS 4 Application for Review Form ([R4AR](#))
- RESS 4 Notice of Application Withdrawal Form ([R4NW](#))
- RESS 4 Notice of Dissatisfaction ([R4ND](#))

This Qualification Information Pack includes information on documents that must be submitted separately to DECC:

- Financial Questionnaire (RESS 4 Terms & Conditions - Annex B)

All forms and declarations found within this pack are based on the RESS 4 Terms and Conditions. Where there is a difference between this Qualification Information Pack and the RESS 4 Terms and Conditions, the latter takes precedence. Prospective RESS 4 Applicants should ensure they are fully aware of the obligations that arise in the RESS 4 Terms and Conditions.

This Qualification Information Pack will explain the background to each of the documents included or referenced herein.

These documents should be typed. The document contains editable fields, all of which must be filled out. For the avoidance of doubt, documents should be completed, printed, signed a director and by a solicitor or by a Commissioner of the Oaths, scanned to portable document format (pdf) and uploaded to the RESS Auction Platform.

It is important that all documents are uploaded to the RESS Auction Platform in pdf format.

3 Contact Details

Below you will find contact details for the RESS team in EirGrid. In order to contact the RESS team, please submit your query to the email address provided below and the RESS team will endeavour to respond to your query as soon as possible via email. As this is a formal process, all queries will be addressed via email.

RESS3 Qualification & Auction Processes
<p><u>Postal:</u> FAO: RESS Auction Delivery EirGrid, Block 3 The Oval, 160 Shelbourne Road, Ballsbridge, Dublin 4, D04 FW28, Ireland</p> <p><u>Email:</u> RESS@eirgrid.com</p>

4 RESS 4 Auction Timetable

The latest RESS 4 Auction Timetable (R4AT) is included in this Qualification Information Pack.

5 RESS 4 Qualification Process

The RESS 4 Qualification Process (R4QP) contained in this pack includes a detailed step-by-step guide to enable RESS 4 Applicants to clearly understand exactly what is required of them to participate in qualification for the RESS 4 Auction from the Qualification Application Opening Date to Final Qualification Decisions Date. Timings of key activities are also illustrated in the process in line with the dates identified in the RESS 4 Auction Timetable. The RESS 4 Qualification Process consists of the steps associated with qualification submission, qualification assessment and qualification results.

6 RESS Auction Platform

Applications for Qualification will be submitted via the [RESS Auction Platform](#). To access the RESS Auction Platform, prospective RESS 4 Applicants will be asked to register prior to the Qualification Application Date.

Communication will be issued with a link to the RESS Auction Platform and a detailed platform user guide.

6.1 RESS Authorised User Form

As part of the registration process, the prospective RESS 4 Applicant must submit a RESS Authorised User Form (RAU1) in PDF format outlining who will be authorised to submit an Application for Qualification. This form must be signed by a Director. Proof of all Directors of the company must also be submitted with this form.

- If a RESS Authorised User is not an existing user of the RESS Auction Platform, the RAU1 form must be submitted via the RESS Auction Platform.
- If a RESS Authorised User is an existing user of the RESS Auction Platform, and any details have changed (Legal name of Applicant, Project Name, a new project or new users) a new RAU1 form must be completed and issued to RESS@eirgrid.com.

A unique email address and mobile number is required to access the RESS Auction platform. On each visit to the platform, users will be issued with a code to their mobile phone which must be entered to complete the logon. The same email address cannot be used for more than one user account. This is to ensure a high level of security on the platform.

Applicants can begin to fill out their application for Qualification on the Qualification Application Opening Date as per the RESS 4 Timetable.

The contact email address for those experiencing difficulties accessing or navigating the online RESS Auction Platform is RESS@eirgrid.com.

7 RESS 4 Bid Bond Submission and Return Forms

A Bid Bond means a cash security paid by an Applicant in respect of an Application for Qualification in accordance with the RESS 4 Terms and Conditions.

Each Applicant must pay a Bid Bond to the Auction Administrator by the Bid Bond Posting Date in accordance with Section 8.3 of the RESS 4 Terms and Conditions. The Bid Bond value in €6 per MWh value, where the MWh value is the Deemed Energy Quantity for one year for the relevant RESS 4 Project calculated pursuant to Section 7.5.7 and multiplied by 1,000 to convert from GWh to MWh (the “**Bid Bond Required Amount**”).

In accordance with section 8.3.1 (c) of the RESS 4 Terms and Conditions, Where an Applicant does not pay the required level of Bid Bond in accordance with Section [8.3.1(b)] of the RESS 4 Terms and Conditions by the Bid Bond Posting Date **the Auction Administrator shall reject the relevant Application for Qualification for the RESS 4 Auction**

In this section there are two forms relating to Bid Bonds which must be fully completed and submitted as part of the Application for Qualification by all Applicants. The two forms to be uploaded to the RESS Auction Platform are described in more detail below.

7.1 RESS 4 Bid Bond Submission Form

When an Applicant is submitting an Application for Qualification in respect of the RESS 4 Auction, they must pay a Bid Bond in a single payment. As part of this process, all sections of this form (R4BB1) must be completed. This form must be signed by a director.

It is vital that this form is completed correctly; in particular, **it is important that the RESS 4 Application Reference (as assigned in Application for Qualification: RESS3-4 Digits) is included within the payment reference when a payment is being made** in order for the Auction Administrator to safely and securely link a submitted Bid Bond to a RESS 4 Project.

7.2 RESS 4 Bid Bond Return Form

When an Applicant is submitting an Application for Qualification in respect of the RESS 4 Auction, they must also submit a RESS 4 Bid Bond Applicant Return Form (R4BB2). This form will be used by the Auction Administrator where a Bid Bond is to be returned to an Applicant. This form must be signed by a director.

7.3 Bid Bond calculations

See below worked example of Bid Bond calculations for each technology type. In these examples we have included a 10 MW project in each case.

Any Capacity Factor utilised in the calculation of a Bid Bond other than the Renewable Capacity Factors (RCF) contained in Table 2 of the RESS 4 Terms and Conditions will result in the incorrect amount being calculated with the consequences as outline above and in the Terms and Conditions.

Eligible Technology (t)	Renewable Capacity Factor (RCF _t)	Bid Bond amount (/ MWh)	MW Amount	Hours per annum	Calculation: Bid Bond Amount x MW x Hours per annum x Renewable Capacity Factor	Total Bid Bond Required
Onshore Wind	35%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.35	€183,960
Solar	11%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.11	€57,816
RESS Hybrid Wind and Storage	35%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.35	€183,960
RESS Hybrid Solar and Storage	11%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.11	€57,816
Hydro	35%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.35	€183,960
Biomass HECHP	85%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.85	€446,760
Waste to Energy HECHP	43%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.43	€226,008
Biogas HECHP	36%	€6	10	8760	€6/MWh x 10 MW x 8760 hours x 0.36	€189,216

The only calculation which differs from the above is “RESS Hybrid Wind and Solar” & “RESS Hybrid Wind, Solar and Storage”, which is a little more complex as it must be adjusted for the MW amount of each technology.

Bid Bond Amount x MW x Hours per annum x Adjusted Renewable Capacity Factor

The Adjusted Renewable Capacity Factor is equal to the (Amount of Wind * Capacity Factor) + (Amount of Solar * Capacity Factor) all divided by the total MW amount.

In this instance the total MW Amount is 10MW, split as 5MW Wind and 5 MW Solar.

$RCF = ((0.35 \times 5) + (0.11 \times 5)) / 10 = 0.23$. Note, this value will change depending on the project split so will have to be calculated by the applicant.

Eligible Technology (t)	Renewable Capacity Factor (RCF _t)	Bid Bond amount (/ MWh)	MW Amount	Hours per annum	Calculation: Bid Bond Amount x MW x Hours per annum x Renewable Capacity Factor	Total Bid Bond Required
RESS Hybrid Wind and Solar	$((35\% \times W_o) + (11\% \times S_o)) / OQ_o$	€6	5 Wind and 5 Solar	8760	€6/MWh x 10 MW x 8760 hours x <u>0.23</u>	€120,888
RESS Hybrid Wind and Solar and Storage	$((35\% \times W_o) + (11\% \times S_o)) / OQ_o$	€6	5 Wind and 5 Solar	8760	€6/MWh x 10 MW x 8760 hours x <u>0.23</u>	€120,888

8 RESS 4 Director Declaration

There is one director declaration to be included in the Application for Qualification as per the RESS 4 Terms and Conditions. **This declaration must be made by way of an individual sworn affidavit and signed by a Commissioner of Oaths or Solicitor. Any updates and resubmissions of this affidavit by way of Auction Administrator clarifications will need to be resigned and dated by a Commissioner of Oaths or Solicitor.**

Templates for the RESS 4 qualification declaration is linked in this Qualification Information Pack above in section 2. In accordance with Section 8.2.2 of the RESS 4 Terms and Conditions, all declarations made in connection with the RESS 4 Auction must be in the form provided in this pack. Any declarations submitted which are edited, amended or otherwise altered in any way which is not permitted by the form of declaration will be deemed invalid.

9 RESS 4 Application for Review Form

In accordance with the RESS 4 Terms and Conditions, an Applicant who considers that the Auction Administrator has not applied the Terms and Conditions correctly in the Provisional Qualification Decision, can submit an Application for Review (R4AR) to the Auction Administrator. **The Application for Review must be received by the Auction Administrator no later than two working days after receipt by the Applicant of the Provisional Qualification Decision.** This form can be signed by an authorised user.

10 RESS 4 Notice of Application Withdrawal

An Applicant, who has submitted an Application for Qualification in respect of the RESS 4 Auction and who no longer wishes to participate in the RESS 4 Auction, can issue a Notice of Application Withdrawal (R4NW) to the Auction Administrator. **The Notice of Application Withdrawal must be received by Auction Administrator no later than the Final Application Withdrawal Date in the RESS 4 Auction Timetable.** This notice can be signed by an authorised user. The Notice of Application Withdrawal is irrevocable, and the Application for Qualification will not be considered further for the RESS 4 Auction.

11 RESS 4 Notice of Dissatisfaction

An Applicant who, following a Auction Administrator decision with respect to an Application for Review, considers that the Auction Administrator has not applied the Terms and Conditions correctly in their decision for Application for Qualification or the Application for Review, can submit a Notice of Dissatisfaction (R4ND) to the Minister. The Applicant should detail the relevant provisions of the RESS 4 Terms and Conditions that they consider have not been applied correctly by Auction Administrator .

The Notice of Dissatisfaction must be received by the Minister no later than two working days after receipt of the Auction Administrator decision. The notice should be accompanied by the Auction Administrator decision in respect of the Application for Review. This form can be signed by an authorised user.

12 Financial Questionnaire

Following Final Qualification Decisions, Qualified Applicants must submit a Financial Questionnaire to DECC. The Financial Questionnaire must be submitted no earlier than the Financial Questionnaire Submission Opening Date and no later than the Financial Questionnaire Submission Closing Date specified in the RESS 4 Auction Timetable.

As stated in Section 7.5.3 of the RESS 4 Terms and Conditions, Qualified Applicants must complete and submit the Financial Questionnaire found in Annex B of the RESS 4 Terms and Conditions to the Minister (to be submitted for the attention of RESS Team, Renewable Electricity Division at the Address and/or Email Address specified at Clause 12 of the Implementation Agreement). The information submitted in this Financial Questionnaire must be true and accurate at the time of submission.

Please note the Financial Questionnaire must not be submitted to EirGrid.